

## **TOWN OF BROOKLYN**

February 11, 2008 Meeting Minutes

Approved March 10, 2008 by the Town Board

The Board met at the Town Hall at 7:00 pm on Monday, February 11, 2008. Motion by Rezabek to convene the Board in closed session to discuss personnel matters. Second by Davis. Motion carried unanimously.

Closed session Board discussion. Motion by Davis to adjourn the closed session. Second by Rezabek. Motion carried unanimously.

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 pm. on Monday, February 11, 2008 at the town hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes January 14th, 2008.** Motion by Davis to approve the minutes of January 14th, 2008 Board meeting. Second by Rezabek. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$48,057.57. Second by Davis. Motion carried unanimously.

### **Treasurer's report & Clerk's reconciliation:**

Cash in Checking Account:	\$ 417,414.76
Equipment Fund:	73,578.11
Smart Growth Fund:	9,549.46
Brooklyn Fire Building Fund	84,411.16

Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

**Town Budget to Actual expenses year to date report.** Discussion on various categories of the actuals to year to date and prior year comparisons

**Roadwork:** Truck and Equipment maintenance issues due to heavy snow storms.

Temporary halt on plowing private driveways due to road snowplowing demands

Salt supply is dwindling due to heavy usage with the recent storms. County is spreading cinders. Continuing restricted use of salt to curves, hills, intersections, and other priority areas. We continue sharing our salt shed with the Village, and they share their endloader with the Town.

**Recycling Committee** No representatives present. Board discussed some signage still needed. Applications for Recycling Assistant have been received and will be submitted to the committee.

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**Fire/EMS District reports.** Jim Topel stated Evansville land purchase was approved. The Chief is looking at financing. Estimates budget for Towns would be increased 3 cents per thousand.

**Attica Cemetery** – No representatives present.

**Driveway, field road permits:** No applications received.

**Driveway/Field road compliance issues** – Davis stated there are no compliance issues at this time.

### **Ordinance # 02-11-2008 To Appoint Alternate Members For Board of Review**

Alternate 1 – Herb Hanson, Alternate 2 – Jim Topel, Alternate 3 – Melinda Carr, Alternate 4 – Amy Ross, and Alternate 5 – Judy Follett. Motion by Rezabek to adopt Ordinance # 02-11-2008. Second by Davis. Motion carried unanimously.

**Employee Policies** Chair has gathered sample policies from some neighboring communities to start the process of documenting and formulating Town personnel policies. Discussion on vacation, overtime, holidays, sick time, and Board to consider snow plow policy vs. other times of the year policy.

**Presidential Primary is February 19<sup>th</sup>, 2008.** Clerk stated the Election equipment was pre-tested on Saturday, and will have a public test on Wednesday, February 13<sup>th</sup>. Election Officials schedule has been set and distributed. The Town Patrolman will be requested to hoist the flag, check the buzzer, have the snow and ice removed or under control and some other checks to be certain all is in working order for the primary.

**Town Building Improvements** Belanus started work on new bulletin boards. Signage is being researched by Rezabek, but is on hold for right now. Windows - Quote received by Belanus in the amount of approximately \$2,500 to tear out current windows, install double-hung windows with shutters. This includes labor and materials. Belanus will obtain more quotes for comparison.

**Planning Commission:** Chairman Kramer reported that there was not a Commission quorum present to conduct their meeting.

**Informational Items** None

**Adjournment** Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Roseann Meixelsperger  
Clerk, Town of Brooklyn